

## SCHOOL BASED DECISION MAKING

**School:** Bourbon County High School

**Subject (Name) of Policy:** Dual Credit and AP (College Level Courses)

**Policy Number:** 22

### **Policy Statement:**

#### **Dual Credit-**

All dual credit courses are weighted (5.0 scale) and are worth 1 high school credit. This will be reflected on high school transcript.

Online dual credit grades will be converted to the following high school grades on BCHS transcript (mid-point for each grading scale):

A - 96  
B - 87  
C - 81  
D - 69  
F - 63

All dual credit final grades will appear on high school transcript. Dual credit courses through Maysville Community and Technical College taught at BCHS will utilize the grading scale corresponding to MCTC (A = 90-100, B = 80-89, C = 70-79, D = 60-69.)

German and Agriculture dual credit class grades will utilize BCHS grading scale and final grades on HS transcript will reflect accordingly.

If a course is failed and/or re-taken, only the highest grade will ultimately appear on the final high school transcript. In the interim, the failed grade will appear on the high school transcript.

If a student has a designated “Dual Credit Course” class period and **drops or withdraws** from an online dual credit course designated for that period, they will be put into a 1 credit APEX course (or equivalent) for the remainder of the semester to make up the credit. They must complete the APEX course(s) in order to receive any credit. If a student receives a “W” on their college transcript, only the APEX makeup course(s) will be visible on high school transcript.

Textbooks or other course materials are at the expense of the student/parent/guardian.

Memorandum of Agreements will be kept on file each year for each post-secondary institution that Bourbon County High School partners with. These must be signed by the Superintendent.

Dual credit courses are to be completed at the discretion of the student. While their high school counselor can assist, students are responsible for completing their coursework promptly and contacting their instructor(s) if needed to ensure successful completion of the course(s).

**Advanced Placement (AP)-**

Students are only allowed to drop AP courses during the designated schedule change period at the beginning of the school year.

Date of First Reading: 09/14/2018

Date of Second Reading: 10/4/18

Date Adopted: 10/4/18

Signature of Chairperson: