

BOURBON COUNTY HIGH SCHOOL

SCHOOL COUNCIL POLICY

DISTRICT: BOURBON COUNTY SCHOOLS

COUNCIL POLICY TYPE (Check One)

By-Laws (Council Operations Policies)

Function (School Operations Policies)

Policy Number

16 • 00

POLICY TOPIC DESCRIPTION: School Improvement Planning

POLICY STATEMENT

PLAN DEVELOPMENT

Our school Continuous School Improvement Plan (CSIP) committee along with the principal will be responsible to use the the Planning process, timelines and format approved by the Bourbon County Board of Education to:

1. Analyze our student performance data, including data disaggregated by gender, ethnicity, disability, and participation in the free and reduced lunch program, Limited English Proficiency, and identify any substantive achievement gaps.
2. Identify our priority needs, goals and any substantive achievement gaps each year (e.g. Reading, Mathematics, Science) to reduce those gaps.
3. Analyze key data on how our school operates.
4. Identify any causes that create the priority needs from data on our school operations(e.g. Safe Schools Survey for parents and teachers, Culture surveys, SISI Review report, professional development surveys, etc.)
5. Set specific goals to be achieved for each priority or area of focus including current level of performance and what benchmark or results are to be achieved in the next year.
6. Ensure that achievement gap targets are addressed within the school goals and work with the district CDIP goals and priorities.
7. Select strategies and activities that will improve proficiency for student performance and/or expand and support what the teachers will do to help students demonstrate proficiency.
8. Commit resources, including training and professional development that is needed to ensure that teachers have all of the tools and knowledge needed to implement the strategies and activities effectively.
9. Select measures that will monitor the effectiveness of the strategies in terms of student performance including the reduction of substantive achievement gaps.

10. List the needs, causes, goals, objectives, strategies and activities, persons responsible, timetables, and resources needed in a clear, written component format that is approved by the local board of education.

11. Adopt the plan after considering and responding to the input no later than November 1, per the planning timelines in local board policy.

REVIEW/REVISION OF PLAN

At the September meeting of the Council in each year, the Council will give the Planning Committee focused goals and will recommend an outline for revision of the Plan. For each step listed above, the outline will give:

1. A timeline for revisions.

2. Participation guidelines explaining how diverse participants will be involved on work teams and how the school community, as a whole, will be kept informed and invited to contribute their input. Participation will include parents, classified staff and other interested parties and will be representative all parts of our community.

The Council will review the committee's outline, revise it if necessary, and approve it as a statement of how the school will conduct its planning. The principal will provide regular reports on plan implementation and impact to the council at regularly scheduled meetings.

IMPLEMENTATION AND IMPACT OF PLAN

The principal and his/her designee may review the work needed to carry out the Plan as needed.

The principal will provide the data needed for those checks.

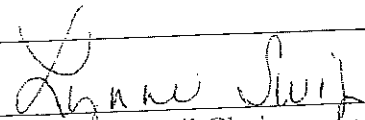
The Council will review the data for those checks during regularly scheduled meetings and identify any needed adjustments to keep the plan on track.

EVALUATION OF POLICY

Our School Improvement Planning process includes a regular cycle of reviewing data from multiple indicators on student performance, achievement gap data and data on our alignment with Kentucky's Standards and Indicators for School Improvement. By analyzing relevant data, we will be able to tell how well this policy is being implemented and having an impact, and therefore able to tell when changes are needed.

Date Adopted: January 8, 2009

Signature


Council Chairperson